



ADMINISTRATIVE RULES OF MONTANA



10.10.307 REPLACEMENT WARRANTS AND CHECKS

- (1) When a replacement warrant is issued to replace a lost warrant as provided in 7-7-2104 , MCA, or a canceled warrant as provided in 20-9-223 , MCA, the following rules shall apply:
 - (a) The original warrant shall be removed from the unpaid outstanding warrant list.
 - (b) The word "duplicate" and phrase "replacement warrant for warrant no." shall be plainly printed across the face of the warrant.
 - (c) The school district shall send the county treasurer a letter, including the original indemnity bond if required, stating which warrant number has been lost or canceled and which warrant number has been issued to replace the lost or canceled warrant.
 - (d) The amount of the replacement warrant shall be shown on the list of warrants issued for the month but shall not be included in the total of the warrants issued or in the amounts transferred to the clearing accounts.
- (2) The following rules apply when a school district issues a check replacing a lost or cancelled check written on a school district investment account or an account established pursuant to 20-9-235 , MCA:
 - (a) the original check shall be removed from the unpaid outstanding check list;
 - (b) the word "duplicate" and phrase "replacement check for check no." shall be printed plainly across the face of the check;
 - (c) the school district shall send the investment firm or entity a letter, including the original indemnity bond if required, stating which check number has been lost or cancelled and which check number has been issued to replace the lost or cancelled check; and
 - (d) the amount of the replacement check shall be shown on the list of checks issued for the month but shall not be included in the total of the checks issued.

Authorizing statute(s): 20-9-102, 20-9-201, MCA

Implementing statute(s): 20-9-102, 20-9-201, MCA

History: NEW, 1990 MAR p. 717, Eff. 4/13/90; AMD, 2002 MAR p. 1740, Eff. 6/28/02.