



ADMINISTRATIVE RULES OF MONTANA

37.99.118 PRIVATE ALTERNATIVE ADOLESCENT RESIDENTIAL PROGRAMS: WRITTEN AGREEMENT

- (1) The program must enter into a written agreement with the program participant's parent/legal guardian at the time of admission into the program. The written agreement must include:
 - (a) the terms of the placement, the responsibilities of the program, and the responsibility of the parent/legal guardian;
 - (b) a statement describing specific services the program will provide;
 - (c) a statement describing the program participant's rights and the program's grievance policy;
 - (d) a statement explaining the program participant's responsibilities including house rules;
 - (e) a statement describing the communication policy, which must include a minimum of one confidential video telephonic communication contact per week between the youth and the youth's parents/legal guardian or foster parent(s), in addition to any therapeutic contact (family therapy), which:
 - (i) is confidential, i.e., in a private setting with no other individuals in the vicinity of being able to see or hear what is being discussed; and
 - (ii) is allocated a minimum of 15 minutes for the confidential video communication between youth and the youth's parents/legal guardian;
 - (f) transportation of the program participant to and from medical appointments and activities;
 - (g) a statement explaining specific charges for care and an itemized statement of what expenses in addition to the cost for care will be charged, including fines, penalties, or late fees that will be assessed;
 - (h) a statement that the agreed-upon rate will not be changed unless 30 days' advance written notice is given to the program participant's parent/legal guardian;
 - (i) criteria for requiring transfer or discharge of the program participant;
 - (j) the refund policy; and
 - (k) date and signature of the administrator and program participant's parent/legal guardian.
- (2) A copy of the agreement must be filed in the program participant's file and a copy must be provided to the program participant's parent/legal guardian.
- (3) When there are changes in services, financial arrangements, or requirements governing the written agreement, a new written agreement must be executed, or the original agreement must

be updated by addendum. New agreements and any addenda must be signed and dated by the administrator and program participant's parent/legal guardian.

Authorizing statute(s): 52-2-803, 52-2-805, MCA

Implementing statute(s): 52-2-803, 52-2-805, 52-2-809, MCA

History: NEW, 2019 MAR p. 2029, Eff. 11/9/19; AMD, 2024 MAR p. 2155, Eff. 9/7/24.