



ADMINISTRATIVE RULES OF MONTANA



10.41.101 DEFINITIONS

Terms used in reference to career and vocational/technical education are defined as follows:

- (1) "Additional costs" are those costs which exceed the average costs of classroom courses and include the following:
 - (a) career and vocational/technical education teacher salaries for career experience supervision, career and vocational/technical work experiences (excluding student compensation) , curriculum or program development and programs that extend beyond the school year;
 - (b) stipends to career and vocational/technical education teachers for supervision of career and technical student organizations;
 - (c) instructional supplies and equipment including repair, maintenance or leasing used in an approved program; and
 - (d) instructional-related travel expenses for an approved program or career and technical student organization.
- (2) "Approved secondary career and vocational/technical programs" are high school programs that meet K-12 career and vocational/technical education standards and guidelines authorized by 20-8-303, MCA, and receive approval by the superintendent of public instruction.
- (3) "Board of public education" means the board created by Article X, section 9, subsection (3) of the Montana Constitution and 2-15-1507, MCA.
- (4) "Career and technical student organization" or "CTSO" means an organization of students in career and vocational/ technical programs that serves members by providing opportunities for leadership, citizenship and skill development. Activities are an integral part of the program and are carried out at local, state and national levels in affiliation with the following organizations: FFA, family, career and community leaders of America (FCCLA) , DECA, business professionals of America (BPA) , SkillsUSA-VICA, health occupations students of America (HOSA) , technology students association (TSA) and other CTSO's affiliated with new and emerging programs.
- (5) "Career and vocational/technical education" means instruction that should include:
 - (a) classroom instruction;
 - (b) classroom related field and laboratory experience;
 - (c) work experiences, including cooperative work experience component; and

- (d) activities of career and technical student organizations which are an integral part of program instruction.
- (6) "Career and vocational/technical education course" means a semester of career and vocational/technical education study within an approved program where vocational/technical credit is given.
- (7) "Career and vocational/technical education programs" means organized educational activities, as defined in 20-1-101(8) , MCA which may include the following programs:
 - (a) agriculture education;
 - (b) business and marketing education;
 - (c) family and consumer sciences education;
 - (d) health occupations education;
 - (e) industrial technology education;
 - (f) trade and industrial education; and
 - (g) OPI approved new and emerging programs.
- (8) "Career and vocational/technical instructor certification" means certification of instructors in accordance with the board of public education requirements and endorsed in the program area for which they are making application.
- (9) "Career experience supervision" is an option available to districts and, if chosen by a district, must include a minimum of five days of student-related instruction that relates to the program for which the enrollment report is generated. Compensation for this supervision is subject to collective bargaining, or where there is no recognized bargaining agent, to board policy.
- (10) "Career skills instruction" means instruction directly preparing students for employment and/or further education or training in a career cluster related to the field of study or profession.
- (11) "Career title" means the common name by which a position is identified. The generally accepted source is the classification of instructional programs (CIP) .
- (12) "Incentive funding formula" means a formula determined by the superintendent of public instruction according to additional costs of career and vocational/technical education programs based on weighted factors.
- (13) "K-12 career and vocational/technical education" means organized educational activities that have been approved by the office of public instruction and that:
 - (a) offer a sequence of courses that provide a pupil with the academic and technical knowledge and skills that the pupil needs to prepare for further education and for careers in the current or emerging employment sectors; and
 - (b) include competency-based applied learning that contributes to the academic knowledge, higher-order reasoning and problem-solving skills, work attitudes, general employability skills, technical skills, and occupation-specific skills of the pupil.
- (14) "K-12 career and vocational/technical education enrollment" is determined by the number of students reported on the enrollment form for an approved program in the same year that a state career and technical education application is submitted.

- (15) "Local advisory committee" means a group of persons, the majority of whom are outside the education profession, who are representative of the community and are educated/trained/employed in careers related to the career and vocational/ technical education programs.
- (16) "Secondary career and vocational/technical education program" means organized educational activities, as defined in 20-1-101(8) , MCA, in high school (grades 9 through 12) which may include the following programs:
- (a) agriculture education;
 - (b) business and marketing education;
 - (c) industrial technology education;
 - (d) family and consumer sciences education;
 - (e) health occupations education;
 - (f) trade and industrial education; and
 - (g) OPI approved new and emerging programs.
- (17) "State director of K-12 career and vocational/ technical education" means the person that is the state administrator of all elementary and secondary career and vocational/technical education programs under the state superintendent and that:
- (a) administers the K-12 career and vocational/technical education policies adopted by the superintendent of public instruction;
 - (b) prepares curriculum guides for adoption by the superintendent of public instruction; and
 - (c) employs, with the confirmation of the superintendent of public instruction, professional staff consisting of individuals prepared in agriculture education, business and marketing education, health occupations education, family and consumer sciences education, industrial technology education, and other new and emerging vocational/technical education fields.
- (18) "Superintendent of public instruction" means the state government official designated as a member of the executive branch by the Montana Constitution.
- (19) "Work experience" means a component of career and vocational/technical education that provides students with on-the-job training or simulated experiences related to their career and vocational/technical education program. The time requirement for students in work experience must be equivalent to the time requirement for credit to be earned.

Authorizing statute(s): Sec. 20-7-301, MCA

Implementing statute(s): 20-7-302. 1, MCA

History: NEW, 1980 MAR p. 1502, Eff. 6/30/80; AMD, 1984 MAR p. 818, Eff. 5/18/84; AMD, 1993 MAR p. 296, Eff. 2/26/93; AMD, 2002 MAR p. 780, Eff. 3/15/02.