



ADMINISTRATIVE RULES OF MONTANA



24.29.4307 CLAIM FILE RECORDS MAINTENANCE AND RETENTION

- (1) Claim files must include, but need not be limited to, all of the following which exist in relation to the claim:
 - (a) the department's form first report of injury and occupational disease or department-approved equivalent;
 - (b) medical bills, or an electronic data record thereof;
 - (c) benefit rate calculations, if applicable;
 - (d) correspondence relating to the claim;
 - (e) medical reports;
 - (f) vocational rehabilitation reports;
 - (g) payment record; and
 - (h) official orders, whether those orders are from the department or a court.
- (2) Copies of insurer files must be provided to the department at no cost.

Authorizing statute(s): 39-71-203, MCA

Implementing statute(s): 39-71-225, MCA

History: NEW, 1994 MAR p. 2630, Eff. 10/1/94; AMD, 2003 MAR p. 2297, Eff. 10/17/03; AMD, 2024 MAR p. 1066, Eff. 5/11/24.