



ADMINISTRATIVE RULES OF MONTANA

24.21.202 STATE APPRENTICESHIP AND TRAINING PROGRAM

- (1) There exists with the department's workforce services division an office which operates the state's apprenticeship and training program. The office functions as Montana's state apprenticeship agency and state office for apprenticeship, as those terms are used within 29 CFR part 29, subpart A. The office is organized as the apprenticeship and training program within the 21st century workforce technology, apprenticeship, and training bureau of the workforce services division of the department.
- (2) The state apprenticeship and training program is responsible for:
 - (a) the approval of apprenticeship standards;
 - (b) the adoption of apprentice wage rates pursuant to 39-6-108, MCA;
 - (c) the approval of sponsors;
 - (d) the registration of individual apprentices;
 - (e) maintaining records related to apprentice's progress and completion;
 - (f) providing technical assistance to sponsors;
 - (g) monitoring and evaluating apprentice and sponsor performance with respect to an apprenticeship program, including:
 - (i) requiring corrective actions when appropriate; or
 - (ii) terminating or cancelling an apprenticeship agreement;
 - (h) issuing completion certificates to apprentices as appropriate; and
 - (i) otherwise administering the state apprenticeship and training program, including promoting the use of apprenticeship as a means of workforce training.
- (3) The state apprenticeship and training program uses the state apprenticeship advisory council established in ARM 24.21.205 in an advisory and consultative role regarding matters of interest to the program and the apprenticeship community. The apprenticeship and training program uses the state apprenticeship advisory council as an additional means of fostering dialogue and communication between the program and sponsors, apprentices, employers, industry, and educators.
- (4) The state apprenticeship and training program's main office is located at the Walt Sullivan Building, 1315 Lockey Avenue, Helena, Montana, 59601.
 - (a) The office mailing address is P.O. Box 1728, Helena, MT 59624-1728.

- (b) The office telephone numbers are:
 - (i) for voice calls, (406) 444-3998;
 - (ii) for fax transmissions, (406) 444-3037; and
 - (iii) for TDD/TTY calls, (406) 444-0532.
- (c) The office contact e-mail address is: apprenticeship@mt.gov.
- (d) The state apprenticeship and training program operates various web sites, including:
 - (i) <http://apprenticeship.mt.gov/>; and
 - (ii) <https://montanaworks.gov/>.

Authorizing statute(s): 39-6-101, MCA

Implementing statute(s): 39-6-101, MCA

History: NEW, 2010 MAR p. 2962, Eff. 12/24/10; AMD, 2019 MAR p. 1381, Eff. 8/24/19; AMD, 2020 MAR p. 2419, Eff. 12/25/20.